

HOCKEY SECTION BYE-LAWS

1. DEFINITIONS AND INTERPRETATION

1.1 In these Bye-laws unless the context requires otherwise, the following expressions have the following meanings:-

“Annual General Meeting”	means the General Meeting of the Hockey Section held annually in accordance with Clause 8.4;
“Chairman”	means the chairman of the Hockey Section elected from time to time in accordance with Clause 6.1 or 6.8;
“Club”	means the Hong Kong Football Club;
“Club Member”	means a Member or Nominee as defined in the Articles of Association of the Club;
“Committee”	means the Committee of the Hockey Section comprising the Officers as defined in Clause 4;
“Committee Meeting”	means a meeting of the Committee;
“Extraordinary General Meeting”	means a General Meeting of the Hockey Section other than the Annual General Meeting and specially convened in accordance with Clause 8.6 or 8.7;
“General Committee”	means the General Committee of the Club;
“General Meeting”	means a General Meeting of the Hockey Section Members whether “Annual” or “Extraordinary”;
“Management”	means the senior managers of the Club;
“Officer”	means a member of the Committee elected, selected or co-opted pursuant to Clause 6.1 or 6.8 and the elected Hockey Section General Committee Representative;
“Hockey Section”	is defined in Article 9 of the Articles of Association of the Club;
“Section Levy”	means the monthly subscription payable by Section Members in accordance with Clause 7.9;
“Section Member”	means a Club Member, or Spouse or Child of a Club Member, who subscribes to the Hockey Section and has paid the current Hockey Section levy as prescribed in Clause 7.9;
“Sub-Committee”	means any Sub-Committee of the Hockey Section appointed pursuant to Clause 5.1;
“The Hockey Section Notice Board”	means the section notice board in the corridor leading to the Sportsman’s Bar at the Club.

1.2 In these Bye-laws, unless the context requires otherwise:

- (i) words importing the singular include the plural and vice versa;
- (ii) words importing a gender include every gender;
- (iii) reference to these Bye-laws and Bye-laws of the Club shall be construed as references to such documents as may be amended or supplemented from time to time;
- (iv) reference to Clauses are to clauses of these Bye-laws unless otherwise stated;
- (v) words not defined above shall have meanings set out in the Articles of Association or Bye-laws of the Club or Policy Statements of the General Committee; and
- (vi) clause headings are inserted for reference only and shall be ignored in construing these Bye-laws.

1.3 In case of conflict, the Memorandum and Articles of Association and Bye-laws of the Club shall at all times prevail over these Bye-laws.

1.4 Subject to Clause 1.3, the Committee shall have the right to interpret these Bye-laws and their interpretation shall be final and binding upon the Hockey Section and Section Members, subject only to review by the General Committee.

2. MISSION STATEMENT

The objects of the Hockey Section shall be in accordance with the following Mission Statement:-

Vision - To be recognised as the Territory's premier hockey club

Mission - The Hong Kong Football Club Hockey Section provides a vehicle for Club members and their families to play the game of hockey and to socialise with fellow members and guests of the Club; the Section represents the best interests of its members both internally and externally to the Club; the Section promotes the game of hockey, fosters friendships or partnerships with other Club Sections, societies and activity groups as well as other hockey clubs in Hong Kong and overseas.

Values - Providing an equal opportunity to all Members and prospective members of the Club to play hockey at an appropriate level.
- Improving the skills of all players through opportunities for appropriate training and coaching.
- Encouraging social interaction in the Section and the Club.
- Fostering a spirit of 'fair play' among Section Members both on and off the field.
- Promoting the sport of hockey among young people.
- Increasing the accessibility of hockey to local players.

Aims - To run as many teams as are required to provide opportunities for all Members and prospective members to play hockey.
- To maximise participation by Club Members.
- To promote and organise mini-hockey and youth hockey within the Club.
- To send Section representative teams overseas.
- To uphold Club and Section bye-laws and articles of association.
- To meet targets within confirmed budgets.
- To maintain open communication on all hockey matters with Section Members and the General Committee.

3. SECTION MEMBERSHIP

- 3.1 Membership of the Hockey Section shall be open to any person satisfying the criteria for Sports Preferred Associate, Sports Debenture Associate, Junior Associate or Sports Subscriber Associate Membership of the Club through the Hockey Section or (upon acceptance by the Committee) any other Club Member, or any Spouse or Child thereof, who plays or is otherwise actively interested in the promotion of the sport of Hockey, upon payment of the Section Levy for each such person as prescribed in Clause 7.9.
- 3.2 A person shall cease to be a Section Member upon ceasing to be a Club Member (or a Spouse or Child of a Club Member), or upon receipt by the Membership Secretary of a written resignation as a Section Member, or upon non-payment of the Section Levy, or upon removal by disciplinary decision of the Committee or the Club, or upon failure to fulfil any obligations related to Associate Membership.
- 3.3 Any person who is aggrieved by any decision of the Committee not to accept them as a Section Member, or by any decision by the Committee to remove or suspend them as a Section Member shall have a right of appeal to the General Committee whose review of such decision shall be final.
- 3.4 The Committee shall maintain a register of Section Members and such other records in that respect as shall be required pursuant to any Policy Statements or otherwise by the General Committee (including archives of Section Members).

4. THE COMMITTEE

- 4.1 The affairs of the Hockey Section shall be administered by the Committee, which shall comprise of at least the following Officers:-
- (a) the Chairman
 - (b) the Men's Captain;
 - (c) the Ladies' Captain;
 - (d) the Treasurer;
 - (e) the Membership Secretary;
 - (f) the Hockey Section General Committee Representative;
 - (g) the Social Convenor;
 - (h) the Captains of each Men's and Ladies' hockey teams; and
 - (i) the Mini-Hockey Representative;
- 4.2 Each of the Officers must be a Section Member of good standing and the Chairman shall be a Club Member (gcm 21/06/05) of at least two years good standing, and the Hockey Section General Committee Representative shall be a Club Member of at least two years good standing.
- 4.3 Other Section Members and any Development Officer may also be appointed from time to time by the Committee to attend Committee meetings (in such capacities as shall be designated by the Committee), but shall not be entitled to vote on any issue requiring consideration by the Committee.

5. SUB-COMMITTEES

- 5.1 The Committee may appoint any Sub-Committee for such purposes as it thinks necessary and shall determine its terms of reference. Unless otherwise required under these Bye-laws, such Sub-Committees shall consist of at least two Section Members, one of whom shall be an Officer.

- 5.2 Every Sub-Committee shall report and be fully accountable to the Committee.
- 5.3 Any report or recommendation made by a Sub-Committee shall be conveyed by the chairman of that Sub-Committee to the Committee.
- 5.4 Any Sub-Committee appointed under Clause 5.1 shall conform to any regulations imposed by the Committee and shall not have the power to bind the Committee in any way by any of its recommendations.
- 5.5 There shall be two permanent Sub-Committees as follows;
- (a) the Men's Playing and Selection Sub-Committee;
which shall be chaired by the Men's Captain and comprise the Men's Team Captains.
 - (b) the Ladies' Playing and Selection Sub-Committee;
which shall be chaired by the Ladies' Captain and comprise the Ladies' Team Captains.
- 5.6 The responsibilities of the permanent Sub-Committees provided for in Clause 5.5 shall, subject to any other specific directions which the Committee may give, include the following:
- (a) determining playing, selection and umpiring policies;
 - (b) selecting teams;
 - (c) making recommendations on fixtures and tours;
 - (d) nominating players for representative matches;
 - (e) making recommendations on new members;
 - (f) all other business related to playing, selection and umpiring policies; and
 - (g) keeping records of the above

6. ELECTION AND RESIGNATION OF OFFICERS

- 6.1 The Officers (other than the Hockey Section General Committee Representative) shall be elected annually by the Section Members at the Annual General Meeting. Such election shall be by ballot where there is more than one nomination for a particular vacancy and the chairman of the Annual General Meeting shall appoint two scrutineers to conduct such ballot. The Hockey Section General Committee Representative shall be nominated and endorsed at the Annual General Meeting, and notified to the Honorary Secretary in the manner set out in the Articles of Association of the Club, for nomination and election at the Annual General Meeting of the Club.
- 6.2 Persons nominated for election must have signified their acceptance and they, and their proposer and seconder, must be Section Members.
- 6.3 Nominations for Officers, together with the names of the proposers and seconders, shall be communicated to the Men's Captain by writing the details on the appropriate sheet attached to the notice of Annual General Meeting affixed to the Hockey Section Notice Board. Nominations will be accepted up to 48 hours before the proposed time for commencement of the Annual General Meeting.
- 6.4 In the event of insufficient nominations to fill positions, vacancies may be filled by nomination from the floor of Section Members present at the Annual General Meeting.
- 6.5 Officers shall (subject to Clause 6.7, or written resignation) hold office from the end of the Annual General Meeting at which they were elected, or from the time they are co-opted pursuant to Clause 6.8, until the end of the next coming Annual General Meeting, and the

Hockey Section General Committee Representative shall hold office from time of election at the Annual General Meeting of the Club until the next Annual General Meeting of the Club.

- 6.6 Retiring Officers shall be eligible for re-election.
- 6.7 The Committee may remove an Officer from the Committee if that Officer fails to attend two consecutive Committee Meetings without reasonable excuse.
- 6.8 Vacancies on the Committee occurring either at an Annual General Meeting or between consecutive Annual General Meetings, and any necessary new position, may be filled by a Section Member co-opted by the Committee (provided that no more than two such new positions may be created during such time without ratification by the Section Members at a General Meeting).
- 6.9 No Officer shall be held to have resigned their office until their resignation in writing has been accepted by the Committee in meeting.

7. RIGHTS AND RESPONSIBILITIES OF THE COMMITTEE

7.1 The Committee shall:-

- (a) decide all matters, exercise such powers and do all such things as may be decided or done by the Hockey Section except where such matters or things are by these Bye-laws or the Articles of Association or Bye-laws of the Club, or any Policy Statements or other direction of the General Committee required to be decided or done by the Hockey Section in General Meeting;
- (b) carry out all resolutions passed at Committee Meetings or any General Meeting; and
- (c) deal with other matters that may arise from time to time which are not expressly provided for in these Bye-laws.

- 7.2 The Committee shall cause minutes to be kept of all General Meetings and Committee Meetings and copies thereof shall be promptly sent to the Honorary Secretary of the Club.
- 7.3 The Committee shall be responsible for the proper management of funds raised by the Hockey Section or allocated to the Hockey Section by the General Committee and shall keep proper books of account in respect of such funds so as to record all sums of money received and expended, and the matters in respect thereof, all assets and liabilities and all other matters necessary to show the true state and condition of the financial affairs of the Hockey Section; and such books of account shall be subject to scrutiny by the General Committee and audit by the Club's auditors.
- 7.4 The Committee shall, in accordance with any Policy Statements, prepare an annual budget each year and promptly submit copies thereof to the Honorary Treasurer of the Club and Financial Controller of the Club.
- 7.5 All bank accounts of the Hockey Section shall be Club accounts and all cheques drawn against Hockey Section funds shall be signed by the appropriate Management or officers of the Club.
- 7.6 Neither the Committee nor any Officer may enter into (or purport to enter into) any contract on behalf of the Hockey Section or the Club.
- 7.7 The Committee shall cause one of the Officers to represent the Hockey Section at each appropriate meeting of the Sports and Recreation Sub-Committee.

- 7.8 The Committee shall cause to be prepared and laid before each Annual General Meeting a statement of income and expenditure of the Hockey Section Account made up to the latest practicable month end preceding the month in which the Annual General Meeting is held and copies shall be promptly sent to the Honorary Treasurer of the Club and the Financial Controller of the Club.
- 7.9 The Committee may impose such levies on Section Members in the form of monthly subscriptions as it shall think fit subject to the approval of the Section Members in General Meeting.
- 7.10 The Committee may impose such charges on Club Members as may become due as a result of that Club Member's activities, or the activities of their Spouse or Child, within the Hockey Section.
- 7.11 Every Officer shall be indemnified by the Hockey Section against (and it shall be the duty of the Committee out of funds raised by the Hockey Section to pay) all costs, losses and expenses which any Officer may incur or become liable to in respect of any act or deed done by them as such Officer in the discharge of their duties, on condition that such act or deed has received approval of the Committee and is otherwise within the powers granted pursuant to these Bye-laws.
- 7.12 The responsibilities of the Chairman include the following: chairing Committee and General Meetings, co-ordinating the activities of the Hockey Section and the Committee in conjunction with the Men's and Ladies' Captains, representing the Hockey Section as required, preparing a report of the Hockey Section for adoption at the Annual General Meeting and seeking to ensure that the Hockey Section fulfils its Mission Statement and Development Plan.
- 7.13 The responsibilities of the Men's Captain include the following: chairing Committee and General Meetings in the absence of the Chairman, co-ordinating the activities of the Hockey Section and the Committee in conjunction with the Ladies' Captain, representing the Hockey Section as required, chairing Men's Playing and Selection Sub-Committee meetings, preparing a report of the Hockey Section for adoption at the Annual General Meeting and assisting the Chairman in seeking to ensure that the Hockey Section fulfils its Mission Statement and Development Plan, being familiar with the Hockey Section Bye-laws, giving due notice to Hockey Section Members of General Meetings, keeping minutes of all General Meetings and Committee Meetings and sending copies thereof to the Honorary Secretary and ensuring that all Hockey Section records are duly passed over to any new Committee, liaising with the recognised authority for hockey on Hockey Section activities in regard to the Men's teams, liaising with any Development Officer, liaising with the Membership Officer in recommending to the Committee potential candidates for preferred membership, organising the distribution of playing kit for recognised Men's teams, representing the Hockey Section when required on formal occasions.
- 7.14 The responsibilities of the Ladies' Captain include the following: chairing Committee and General Meetings in the absence of the Chairman, co-ordinating the activities of the Hockey Section and the Committee in conjunction with the Men's Captain, representing the Hockey Section as required, chairing Ladies' Playing and Selection Sub-Committee meetings, preparing a report of the Hockey Section for adoption at the Annual General Meeting and assisting the Chairman in seeking to ensure that the Hockey Section fulfils its Mission Statement and Development Plan, being familiar with the Hockey Section Bye-laws, liaising with the recognised authority for hockey on Hockey Section activities in regard to the Ladies' teams, liaising with the Membership Officer in recommending to the Committee potential candidates for preferred membership, organising the distribution of playing kit for recognised Ladies' teams, representing the Hockey Section when required on formal occasions.
- 7.15 The responsibilities of the Membership Secretary include the following: co-ordinating the applications of persons sponsored by the Hockey Section to become Club Members pursuant to Sports Preferred Associate, Sports Debenture Associate, Junior Associate or Sports

Subscriber Associate procedures, maintaining an up-to-date record of the membership of the Hockey Section, arranging interviews of candidates for membership with the Membership Sub-Committee of the Club, arranging for the submission and support of all new membership applications and monitoring and reporting on the status of all "preferred" Hockey Section Members in respect of their commitments to the Hockey Section and attending Membership Sub-Committee meetings or panels where appropriate.

- 7.16 The responsibilities of the Treasurer include the following: keeping records in respect of the Hockey Section funds pursuant to Clause 7.3, preparing an annual budget and submitting copies thereof to the relevant persons in accordance with Clause 7.4 and presenting the financial statements pursuant to Clause 7.8, liaising with the Financial Controller of the Club in respect of Club Members accounts for the debiting or crediting of any money becoming due as a result of a Club Member's activities, or the activities of a Spouse or Child of a Club Member, within the Hockey Section.
- 7.17 The responsibilities of the Hockey Section General Committee Representative include the following: being familiar with all Club constitutional documents, Bye-laws and Policy Statements, sitting on the General Committee to represent first and foremost the interests of the Club as a director, to represent the Hockey Section, to report decisions and other pertinent business of the General Committee to the Committee and to be involved in the affairs of the Standing Sub-Committees of the General Committee.
- 7.18 The responsibilities of the Social Convenor include the following: arranging social events for Section Members, Club Members and Guests.
- 7.19 The responsibilities of the Team Captains include the following: selecting and looking after the running of their team and liaising with other Officers in respect of issues affecting the team.
- 7.20 The responsibilities of the Mini-Hockey Representative include the following: looking after the running of mini-Hockey and liaising with other Officers in respect of issues affecting mini-Hockey.

8. GENERAL MEETINGS

- 8.1 All General Meetings shall be held at the Club.
- 8.2 Notice of General Meetings shall be affixed to the Hockey Section Notice Board at least fourteen days prior to the meeting (and shall be published in the Club magazine or sent to all Section Members). The notice shall specify the time, date and venue of the General Meeting and the order of business to be transacted thereat. For Annual General Meetings, the notice shall also call for and explain the procedure for nomination of Officers, as well as any agenda items pursuant to Clause 8.5. For Extraordinary General Meetings the notice shall also set out any resolution(s) to be discussed and, if thought fit, adopted.
- 8.3 The accidental omission to give notice of a General Meeting to, or the non-receipt of notice of a meeting by, any Section Member entitled to receive notice shall not invalidate the proceedings at the meeting.
- 8.4 A General Meeting shall be held in each year as soon as possible after 1st May and not later than 30th June as the Annual General Meeting. The agenda of the Annual General Meeting shall, inter alia, include the following items:-
 - (a) reading of the notice convening the Annual General Meeting;
 - (b) confirmation of the minutes of the previous Annual General Meeting;
 - (c) adoption of the Statement of Income and Expenditure of the Hockey Section's Social Reserve Account and of the Hockey Section's Budget Account for the period specified in Clause 7.8;

- (d) reading and adoption of reports by the appropriate outgoing Officers;
 - (e) any proposal to vary Hockey Section levies;
 - (f) election and endorsement of Officers;
 - (g) other agenda items submitted to the Men's Captain in accordance with Clause 8.5; and
 - (h) any other business.
- 8.5 Items proposed for inclusion in the agenda of a General Meeting must be submitted in writing to the Men's Captain at least 72 hours before the proposed time for the commencement of the General Meeting.
- 8.6 The Committee may, at any time it thinks fit, convene an Extraordinary General Meeting.
- 8.7 An Extraordinary General Meeting shall at the expense of the Hockey Section be convened within one calendar month of the Men's Captain receiving a requisition in writing to that effect from not less than fifteen Section Members. Every such requisition shall specifically state the purpose of the proposed meeting.
- 8.8 Upon receipt of such a requisition the Committee shall convene an Extraordinary General Meeting and, if it neglects to do so for one calendar month after the receipt of such requisition, those who issued the requisition may themselves convene the Extraordinary General Meeting.
9. PROCEEDINGS AT GENERAL MEETINGS
- 9.1 All Section Members and any officer of the Club may attend a General Meeting. No proxies shall be permitted.
- 9.2 The quorum for a General Meeting shall be fifteen Section Members and (subject to Clause 9.5) no business shall be transacted at a General Meeting unless a quorum is present.
- 9.3 Every General Meeting shall be chaired by the outgoing Chairman or, in their absence, the outgoing Men's or Ladies' Captain or, in the absence of both of them, another Officer appointed by the Committee or, in the absence of any Officer, any Section Member chosen from those present.
- 9.4 If, after the expiration of thirty minutes of the published time of a General Meeting, a quorum is not present, the meeting shall be adjourned and re-convened at a time and place decided by the Section Members then present, which shall not be less than one nor later than fourteen days after the date of the original meeting and notice thereof shall be put on the Hockey Section Notice Board.
- 9.5 At any adjourned meeting the Section Members present, whatever their number may be, may determine the business which ought to have been determined at the General Meeting at which the adjournment took place.
- 9.6 The chairman of any General Meeting may, with the consent of the Section Members present, adjourn any General Meeting from time to time and from place to place; provided that every adjourned meeting shall be held within fourteen days after the day whereon the General Meeting from which the adjournment took place was held.
- 9.7 General Meetings shall be conducted in accordance with an agenda, which shall be made available to Section Members at the beginning of the meeting.
- 9.8 No business shall be discussed and no resolution shall be adopted at an Extraordinary General Meeting other than as set out in the notice therefore in terms of a resolution to be discussed and, if thought fit, adopted.

- 9.9 Unless otherwise required by law, or by these Bye-laws, every question to be determined in General Meeting shall be determined by a simple majority of votes, each Section Member present having one vote, and the chairman of the meeting having a second or casting vote in the event of an equality of votes.
- 9.10 All questions raised at General Meetings shall be decided on a show of hands except where a ballot is demanded by the chairman of the meeting or not fewer than two Section Members present thereat.
- 9.11 A declaration by the chairman at any General Meeting that a resolution has been carried at such meeting upon a show of hands shall be conclusive and an entry to that effect in the minutes of the General Meeting shall be sufficient evidence of the fact, unless immediately after such declaration a poll is demanded by not fewer than two of the Section Members present. Any such poll shall be taken immediately and the chairman of the meeting shall nominate two scrutineers for such purpose.
- 9.12 Resolutions passed at a General Meeting shall be binding on the Hockey Section and all Section Members, whether they shall have been present or not.
- 9.13 Any resolution not adopted at a General Meeting may not be submitted again as a motion until at least six months have elapsed.
- 9.14 Any Section Member whose Club subscriptions or Section Levy (or the subscriptions of their Spouse or parent) are in arrears, or any Section Member who is suspended from the Club or the Hockey Section, may not propose or second Officers, be proposed as an Officer, be counted towards a quorum or in respect of a requisition, or attend or vote at General Meetings.
10. PROCEEDINGS AT COMMITTEE MEETINGS
- 10.1 The Committee shall meet as often as may be necessary, but in any event at least once each calendar month.
- 10.2 The Chairman, Men's Captain, Ladies' Captain, or any two Officers may call a Committee Meeting by giving not less than seven days' notice in writing (which, for the avoidance of doubt, shall include notice by e-mail) to all Officers, unless the requirement is waived by all Officers.
- 10.3 The quorum for a Committee Meeting shall be four Officers and no business shall be transacted at any Committee Meeting unless a quorum is present.
- 10.4 The Chairman shall preside over all Committee Meetings. In the absence of the Chairman the Men's or Ladies' Captain shall preside or, in the absence of both, the Officers present may nominate one of their number to act as chairman for the meeting.
- 10.5 Committee Meetings shall be conducted according to an agenda, which will be made available to the Officers at the beginning of the meeting. Items proposed for inclusion in the agenda may be communicated to the Men's Captain up to one day before the meeting. The agenda for a Committee Meeting shall include (as appropriate) the following items:-
- (a) confirmation of the Minutes of the Previous Committee Meeting;
 - (b) report by the Membership Secretary;
 - (c) report by the Treasurer;
 - (d) report by the Hockey Section General Committee Representative;
 - (e) reports by other Officers;
 - (f) other items communicated to the Men's Captain; and
 - (g) any other business.

- 10.6 Questions raised at Committee Meetings shall be decided by a majority of votes on a show of hands. Every Officer shall have one vote, and the chairman of the meeting shall have a second or casting vote in case of an equality of votes.
- 10.7 Any Officer may, subject to the prior approval of the Chairman, appoint another Section Member as his representative to attend a Committee Meeting in a non-voting capacity during his reasonable and unavoidable absence.
- 10.8 Upon the decision of the Committee any member of staff (including Coaches and Development Officers) or Officer (where appropriate) shall be excluded from Committee Meetings during discussion concerning matters of a sensitive or confidential nature.
- 10.9 A resolution in writing signed by all the Officers for the time being shall be as valid and effectual as if it had been passed at a Committee Meeting duly convened and held. Any such resolution may consist of several documents in like form each signed by one or more of the Officers.
- 10.10 The Officers may participate in a Committee Meeting by means of conference telephone or other communicative technology whereby all persons participating in the meeting can hear each other and participation in the meeting in such manner shall be deemed to constitute presence in person at such meeting and all the provisions in these Bye-laws relating to Committee Meetings shall apply.
- 10.11 All acts carried out in good faith at any Committee Meeting, or by any Officer acting with the authority of the Committee, shall, notwithstanding that there was some defect in the appointment of any such Committee or Officer acting as aforesaid, be as valid as if such Committee or Officer had been duly appointed and authorised.

11. DISCIPLINE

- 11.1 The Committee shall have strictly limited powers to discipline Section Members.
- 11.2 In the event that any complaint as to the behaviour of any Section Member shall come to the attention of the Committee, the Committee shall either:-
- (a) if appropriate, refer the complaint to the Honorary Secretary of the Club for consideration by a Disciplinary Committee of the Club; or
 - (b) if the matter relates to Hockey Section affairs or facilities, conduct its own investigation of the complaint and hold a disciplinary hearing (whether as a full Committee or a Sub-Committee thereof consisting of not less than three Officers) fully in accordance with the rules of natural justice.
- 11.3 Whether or not the procedure under Clause 11.2(b) is adopted, any complaint which may involve the bringing of the Club into disrepute or conduct unbecoming of a Member, or a serious breach of the Bye-laws of the Club shall be reported forthwith of the Honorary Secretary of the Club.
- 11.4 The Committee shall have the power, pursuant to the procedure under Clause 11.2(b), to do one or more of the following:-
- (a) to suspend or remove any person as a Section Member; or
 - (b) to suspend or remove any person from any position held within the Hockey Section; or

- (c) to suspend any person from playing for or training with the Hockey Section or from participating in other Hockey Section activities; or
 - (d) to hold any suspension or removal in abeyance subject to proper behaviour; or
 - (e) to impose a fine not exceeding the value of one year's Section Levy; or
 - (f) to issue a warning letter (which shall be archived).
- 11.5 The Committee shall not have power, pursuant to the procedure under Clause 11.2(b), to otherwise affect any person's Club membership or use of Club Premises or facilities other than the facilities of the Hockey Section except by referring the matter through the Honorary Secretary of the Club to the Disciplinary Sub-Committee of the Club.
- 11.6 The Committee shall promptly forward a full report of any concluded disciplinary proceedings under Clause 11.2(b) to the Honorary Secretary of the Club.
- 11.7 Any disciplinary proceedings, or punishment of any person, pursuant to the procedure under Clause 11.2(b) shall be without prejudice to any disciplinary proceedings, which may be instituted by a Disciplinary Committee of the Club.
- 11.8 There shall be no appeal from any decision pursuant to the procedure under Clause 11.2(b), save that any person who is thereby suspended or removed as a Section Member, or whose suspension or removal is held in abeyance, may apply for a review of such decision by the General Committee (whose decision shall be final) by promptly writing to the Honorary Secretary of the Club.
12. ADOPTION AND AMENDMENT
- 12.1 These Bye-laws shall come into force and effect immediately after adoption thereof by a majority of not less than seventy five per cent of the Section Members present and voting at a General Meeting.
- 12.2 These Bye-laws may not be amended except with the consent of the General Committee and not less than seventy five per cent of the Section Members who are present and voting at a General Meeting held in accordance with these Bye-laws (or by direction of the General Committee where such amendment is deemed by the General Committee necessary or otherwise of benefit to the Club).
13. CESSATION
- 13.1 For the avoidance of doubt, in the event that the Hockey Section ceases to exist for any reason, all ostensible assets and liabilities of the Hockey Section shall be assets and liabilities of the Club and pass to the direct control of the General Committee.